DOCUMENT RESUME

ED 431 214 EA 029 768

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TITLE	Central Office and Site-Based Management: An Educator's Guide.
ISBN	ISBN-1-56676-653-2
PUB DATE	1999-00-00
NOTE	155p.
AVAILABLE FROM	Technomic Publishing Company, Inc., 851 New Holland Avenue, Box 3535, Lancaster, PA 17604; Tel: 800-233-9936 (Toll Free); Tel: 717-291-5609; Web site: http://www.techpub.com ($39.95).
PUB TYPE	Books (010) -- Guides - Non-Classroom (055)
EDRS PRICE	Document Not Available from EDRS.
DESCRIPTORS	Curriculum Development; Decentralization; Elementary Secondary Education; School Administration; *School Based Management; School Effectiveness; *School Organization; School Policy

ABSTRACT

This book describes changes that must be made in central-office administration to facilitate the movement to site-based management. It is intended for educational administrators in central administration or for those who are planning to work as superintendents, business managers, or supervisors of curriculum and instruction. The book covers all central-office functions, exploring the various features of these functions in the context of small, medium, and large-sized districts. The text is divided into 15 chapters: "Organization and Governance for School Districts," "Superintendent: Manager, Leader, and Facilitator," "Policy and Politics and Planning in the Central Office," "Federal Money and Federal Programs in Daily Operations," "The State and the School District," "Central Office Instructional Leadership: Curriculum Development and Supervision," "Central Office Instructional Leadership: Personnel Development and Instructional Delivery Roles and Goals," "Special Programs for Special Needs," "Planning and Evaluation from a Central Office-School Partnership Perspective," "Central Office Business Functions," "Public Relations, the Media and Selling the District," "Legal Aspects of Central Administration," "The New Roles: Central Administration Redefined By Law and Practice," "Community Perspective and Central Office Functions," and "Current Issues and Future Trends in Central Office Administration." Models for change are presented throughout the text. (RJM)

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